




## IPAD5 Form – Leaving School – Purchasing iPad

To be completed by parent/caregiver

<b>Student Name:</b>		<b>Year:</b>		<b>MIS ID:</b>	
<b>Parent Name:</b>		<b>Contact Number:</b>			
<b>iPad Model:</b>		<b>Serial Number:</b>			
<b>Barcode Number:</b>		<b>Date:</b>			

Example of sticker on the back of your iPad

	Clint Barton		
	DMPXY2RCJF2J	←	Serial No.
	I01284	←	Barcode
	iPad 6 <sup>th</sup> Gen	←	Model

### IPAD NEEDS TO BE FULLY PAID FOR BEFORE IPAD IS WIPED

To be completed by Student Services/Cashier

Parent informed they will need to FULLY pay for device	<input type="checkbox"/>
Cashier informed parent intends to buy iPad outright	<input type="checkbox"/> Payout Amount (if known) \$
Parent informed iPad need to be removed from school system & needs to be left at school for a minimum 48 hours	<input type="checkbox"/>
iPad <b>RETURNED</b> by parent/student <input type="checkbox"/>	iPad <b>NOT RETURNED</b> by parent/student <input type="checkbox"/>
<b>Signed :</b>	<b>Date:</b>



**To be completed by iPad Department.**

Completed IPAD5 form	<input type="checkbox"/>	Date received :	
iPad returned	<input type="checkbox"/>	Date received :	
Cashier notifies iPad Department that iPad had been fully paid for	<input type="checkbox"/>	Receipt:	Date paid out:

<b>Functional Solutions</b>	Return iPad <input type="checkbox"/> _____ Delete Barcode <input type="checkbox"/> _____
<b>Meraki</b>	Remove Tags <input type="checkbox"/> _____ Remove from network <input type="checkbox"/> _____ Erase iPad <input type="checkbox"/> _____ Email IT Tech to un-assign ASM <input type="checkbox"/> _____ Check serial number removed for DEP <input type="checkbox"/> _____
<b>OneSchool</b>	Write off (if equip'd) <input type="checkbox"/> _____

iPad returned to Student Services to collect	<input type="checkbox"/>	By: _____
Collection book filled in	<input type="checkbox"/>	By: _____