



## IPAD5 Form – Leaving School – Purchasing iPad

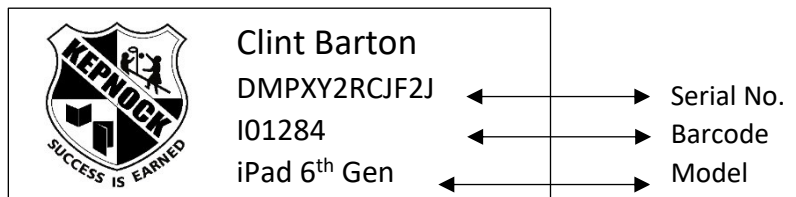
To be completed by parent/caregiver

iPad need to be **fully backed up** before handing back to school to process. The device is reset to factory settings and all information (photos, data. apps etc) will be removed from device as part of this process.

iPad needs to removed from school system and needs to be left at the school for a minimum of 48 hours.

<b>Student Name:</b>		<b>Year:</b>		<b>MIS ID:</b>	
<b>Parent Name:</b>			<b>Contact Number:</b>		
<b>iPad Model:</b>			<b>Serial Number:</b>		
<b>Barcode Number:</b>			<b>Date:</b>		
<b>iPad Backed Up:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No – cannot proceed until advised otherwise				

Example of sticker on the back of your iPad



### IPAD NEEDS TO BE FULLY PAID FOR BEFORE IPAD IS WIPED

To Be completed by Cashier

Parent/Student informed they will need to back up iPad before returning to school to be removed from school system			<input type="checkbox"/>
iPad <b>FULLY</b> paid for	<input type="checkbox"/>	Receipt Number:	Date:

iPad <b>RETURNED</b> by parent/student to school for processing <input type="checkbox"/>	iPad <b>NOT RETURNED</b> by parent/student, iPad will be returned at a later date for processing. <input type="checkbox"/>
<b>Signed:</b>	<b>Date:</b>



# KEPNOCK

STATE HIGH SCHOOL

*Success is Earned*

**To be completed by iPad Department.**

Completed IPAD5 form	<input type="checkbox"/>	Date received:	
iPad returned	<input type="checkbox"/>	Date received:	
Cashier notifies iPad Department that iPad had been fully paid for	<input type="checkbox"/>	Receipt:	Date paid out:

<b><u>Oliver</u></b>	Return iPad <input type="checkbox"/> _____
	Weed Barcode <input type="checkbox"/> _____
<b><u>Meraki</u></b>	Remove Tags <input type="checkbox"/> _____
	Remove from network <input type="checkbox"/> _____
	iPad sent to IT Dept for erasing <input type="checkbox"/> _____
	Erase iPad <input type="checkbox"/> _____
	Check serial number removed from DEP <input type="checkbox"/> _____
<b><u>OneSchool</u></b>	Write off (if edquip'd) <input type="checkbox"/> _____

<b>Parent Contacted</b>	By: _____	Date: _____
iPad returned to Student Services to collect & collection book filled in	By: _____	Date: _____