



IPad1 – Damaged iPad Form

**PRIOR TO RETURNING THIS FORM TO IPAD DEPARTMENT (LIBRARY) FOR REPAIR,
IT IS IMPORTANT THAT YOU COMPLETE THE THREE STEPS BELOW**

(Please tick box below to indicate completed)

- Device Back up** **Signed out of Apple ID** **Change/Remove Passcode**

(See over page for instructions on “How to” for all three (3) steps.)

In the event of your iPad becoming damaged, please complete this form with parents/caregivers signature and return with the iPad to the Apple room in the library.

| | | | | | |
|---------------------------|--|---------------------------|--|--------|--|
| Student Name: | | MIS ID: | | Year : | |
| iPad Serial Number: | | iPad Barcode: | | | |
| Date of Damage: | | Location of Damage: | | | |
| Description of Damage | | | | | |
| Parent/Guardian(s) Name: | | Parent/Guardian(s) Phone: | | | |
| Parent/Guardian(s) Email: | | | | | |

Kepnock iPads are covered by 2 years of AppleCare+. AppleCare+ provides up to two years of expert technical support and additional hardware coverage for iPad from Apple, including up to two incidents of accidental damage, each subject to a service fee of \$65 (7th gen (blue case) or 8th gen (red case)) and is the responsibility of the parent to pay this fee. If the iPad is a 6th gen (grey case) iPad the cost of repair is \$170 and the parent is responsible for payment of fee. If you have a 7th or 8th gen iPad there will be an additional cost of \$30 to replace the screen protector - which will bring the total to \$95. Coverage begins on the original purchase date of your iPad. AppleCare+ benefits are in addition to any legal rights provided by Australian consumer law. These fees are subject to change from Apple Australia.

By signing, I/we _____ acknowledge I/we will be invoiced the cost of Apple’s service fee. I/we acknowledge that the following steps have been completed, and that data stored on the iPad may be lost in the repair process.

Parent/Guardian(s) Signature

Student Signature



Please attach form to iPad and hand into iPad Department (library)

| | | |
|--|---|---|
| <p>Back up assessments and school work to OneDrive at school</p> <ol style="list-style-type: none"> 1. Tap OneDrive. 2. Tap the + button in the top right hand corner. 3. Select "Upload" in the drop down list. 4. Select "Browse". 5. Select the documents you wish to backup. <p>Back up device to iCloud</p> <ol style="list-style-type: none"> 1. Tap Settings 2. Tap on your name in the circle that appears below "Settings" Apple ID, iCloud, iTunes & App Store 3. Tap iCloud 4. Tap iCloud Backup <p>Can NOT be done on the school Wi-Fi</p> | <p>Sign Out of Apple ID</p> <ol style="list-style-type: none"> 1. Tap Settings 2. Tap Name at the top of screen 3. Tap sign-out (in red) 4. Enter Apple ID password (if prompted) 5. Tap Turnoff 6. Tap sign out <p>Can NOT be done on the school Wi-Fi</p> | <p>Change Passcode</p> <ol style="list-style-type: none"> 1. Tap Settings 2. Scroll to Touch ID & Passcode 3. Enter original passcode 4. Tap change passcode 5. Enter original passcode 6. Enter 209500 7. Enter 209500 to verify |
|--|---|---|

To be completed by iPad Department:

Date IPAD1 Form was returned to iPad Department: _____

Swap Unit Provided

| | | | | | |
|-----------------|--|----------|--|--------------------|--|
| Date Allocated: | | Barcode: | | Student Signature: | |
|-----------------|--|----------|--|--------------------|--|

To be completed on return of SWAP DEVICE &/or COLLECTION OF REPAIRED DEVICE:

Swap Unit Returned

| | | | |
|--------------------|----------------------------------|------------------------------------|--------------------------|
| Date Returned: | | iPad Dept. Signature: | |
| Condition of iPad: | Damaged <input type="checkbox"/> | Undamaged <input type="checkbox"/> | Student Signature: _____ |

Student informed they will be invoiced for the repair of the SWAP DEVICE:

Device Replaced

| | | | |
|----------------|--|-----------------|--|
| Serial Number: | | Barcode Number: | |
|----------------|--|-----------------|--|

By signing below I acknowledge I have collected my iPad and if a loan device was borrowed, the 3 steps outlined above have been completed, as data stored on the loan device will be erased and the iPad reset upon return.

| | | | |
|--------------------|--|-------|--|
| Student Signature: | | Date: | |
|--------------------|--|-------|--|

